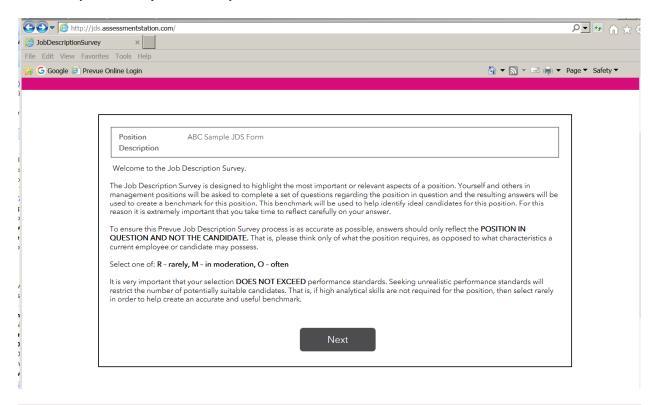
Job Description Survey Form - Sample



| | Ability: "The speed at which one learns new tasks." | | | |
|----|--|---|---|---|
| | R – rarely, M – in moderation, O – often | R | M | О |
| 1 | Simple arithmetic skills are used | 0 | 0 | 0 |
| 2 | Good reading and writing skills are essential | 0 | 0 | 0 |
| 3 | Mental sorting, organising or visualising is required for problem solving | 0 | 0 | 0 |
| 4 | The processing of information derived from numbers is necessary | 0 | 0 | 0 |
| 5 | Using charts or diagrams or visualising logical steps in a process occurs | 0 | 0 | 0 |
| 6 | Language skills are required to reason or solve problems | 0 | 0 | 0 |
| 7 | Working with numbers, data or financial information is required | 0 | 0 | 0 |
| 8 | Written communication is required | 0 | 0 | 0 |
| 9 | Working with diagrams, plans or models of objects or buildings is required | 0 | 0 | 0 |
| 10 | Speed and accuracy with numbers is required | 0 | 0 | 0 |
| 11 | Good language skills are required to comprehend complex documents | 0 | 0 | 0 |
| 12 | Mental manipulation of images or shapes is required | 0 | 0 | 0 |
| | Next | | | |